

**Hartford Lakes Homeowners Association
Architectural Control Committee
Homeowner Request Form**

Submit form to any member of the Architectural Control Committee or mail, fax or email to one of the following:

Hartford Lakes Architectural Control
c/o Riverside Property Management, Inc.
PO Box 2484
Kennesaw, GA 30156

Fax: 770-444-3376

Email: ashley@riversidepropertymgmt.com

Name: _____ Address: _____

Lot #: _____ Home Phone: _____ Work Phone: _____

Email Address: _____

Description of improvement proposed: (please include architectural drawings, sketches, pictures, contractors, specifications, site plans, list of materials, etc.). Attach additional documentation if necessary.

Proposed Start Date: _____ Homeowner's Signature: _____ Date: _____

NOTE: Please, allow up to thirty (30) days for approval after submitting the ACC request.

IMPORTANT NOTICE: For your protection, inquire with the city, county, and/or any other government agency applicable regarding alterations or additions.

Approval of any structure of architectural change by the ACC is in no way a certification that the structure of architectural change has been built in accordance with governmental rule or regulation or that the structure complies with sound building practice or design.